



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2024/E

Dated/दिनांक : 2

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	07-03-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	07-03-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Heavy Industries And Public Enterprises
Department Name/विभाग का नाम	Department Of Heavy Industry
Organisation Name/संगठन का नाम	Cement Corporation Of India Limited (cci)
Office Name/कार्यालय का नाम	Rajban Cement Factory
Item Category/मद केटेगरी	Manpower Outsourcing Services - Minimum wage - Unskilled Others; As per bid , Manpower Outsourcing Services - Minimum wage - Semi-skilled; Others; as per bid , Manpower Outsourcing Services - Minimum wage - Skilled; Others; as per bid
Contract Period/अनुबंध अवधि	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)/बिडर का न्यूनतम औसत वार्षिक टर्नओवर (3 वर्षों का)	35 Lakh (s)
Years of Past Experience Required for same/similar service/उन्हीं/समान सेवाओं के लिए अपेक्षित विगत अनुभव के वर्ष	1 Year (s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requester ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC) *In case any bidder is seeking exemption from Experience Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Type of Bid/बिड का प्रकार	Two Packet Bid

Bid Details/बिड विवरण

Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	200000

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
-------------------	----

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छू बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

account officer
Rajban Cement Factory, Cement Corporation of India Limited (CCI),
(Deepak Prakash)

Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
-------------------------------	-----

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Ex Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products,

exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. If bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.

2. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Org PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having services during each of the Financial year.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

5. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

6. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergent procurement of critical products/services.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. A technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Scope of work & Job description:[1708947148.pdf](#)

In case, the buyer wants to retain some of the existing resources then buyer is needed to upload the list of resources along with the quantity of each type or resource to be continued by the successful bidder/seller/provider under the new contract as per the T&C of new contract concluded on the basis of this bid along with approval of Competent Authority.:[1708947190.pdf](#)

Buyer to upload Gazette notification for the breakup of ESI/EPF/ELDI etc if required:[1708947242.pdf](#)

Buyer to upload undertaking that Minimum Wages indicated by him during Bid Creation are as per applicable Minimum Wages Act:[1708947314.pdf](#)

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; As Per Bid (21)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	

Specification	Values
Skill Category	Unskilled
Type of Function	Others
List of Profiles	As per bid
Educational Qualification	as per bid
Specialization	as per bid
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	as per bid
State	NA
Zipcode	NA
District	NA

Addon(s)/एडऑन

Additional Details/अतिरिक्त विवरण

Title for Optional Allowances 1	Three National Festival and 1 Labour Day
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	unskilled

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता

S.No./क्र.सं.	Consignee Reporting/Officer/परे षिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता
1	Neelesh Kumar Tripathi	173029,Cement Corporation of India Ltd., Rajban Cement Factory,Distt. Sirmour(H.P.)	21	<ul style="list-style-type: none"> • Minimum dail (INR) exclusiv : 492.69 • Bonus (INR p 41.04 • EDLI (INR per 2.47 • EPF Admin Ct (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Estimated Nu Overtime Ho Resource per 32 • Remuneratio resource per Overtime Ho (Including all applicable all etc & exclusi 61.58 • ESI (INR per c 16.01 • Provident Fur per day) : 59. • Number of wo days in a mo • Tenure/ Dura Employment months) : 12

Manpower Outsourcing Services - Minimum Wage - Semi-skilled; Others; As Per Bid (4)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Semi-skilled
Type of Function	Others
List of Profiles	as per bid
Educational Qualification	as per bid
Specialization	as per bid
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	as per bid
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Three National Festival and 1 Labour Day
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	semiskilled

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता

S.No./क्र.सं.	Consignee Reporting/Officer/परे षिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता
1	Neelesh Kumar Tripathi	173029,Cement Corporation of India Ltd., Rajban Cement Factory,Distt. Sirmour(H.P.)	4	<ul style="list-style-type: none"> • Minimum dail (INR) exclusiv : 506.13 • Bonus (INR p 42.16 • EDLI (INR per 2.54 • EPF Admin Ct (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Estimated Nu Overtime Ho Resource per 32 • Remuneratio resource per Overtime Ho (Including all applicable all etc & exclusi 63.26 • ESI (INR per c 16.45 • Provident Fur per day) : 60. • Number of w days in a mo • Tenure/ Dura Employment months) : 12

Manpower Outsourcing Services - Minimum Wage - Skilled; Others; As Per Bid (20)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Skill Category	Skilled
Type of Function	Others
List of Profiles	as per bid
Educational Qualification	as per bid
Specialization	as per bid
Post Graduation	Not Required
Specialization for PG	Not Applicable

Specification	Values
Experience	as per bid
State	NA
Zipcode	NA
District	NA
Addon(s)/एडऑन	
Additional Details/अतिरिक्त विवरण	
Title for Optional Allowances 1	Three National Festival and 1 Labour Day
Title for Optional Allowances 2	0
Title for Optional Allowances 3	0
Designation	skilled

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र.सं.	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता

S.No./क्र.सं.	Consignee Reporting/Officer/परे षिती/रिपोर्टिंग अधिकारी	Address/पता	Number of Resources to be hired	Additional Requirement/3 आवश्यकता
1	Neelesh Kumar Tripathi	173029,Cement Corporation of India Ltd., Rajban Cement Factory,Distt. Sirmour(H.P.)	20	<ul style="list-style-type: none"> • Minimum dail (INR) exclusiv : 562.38 • Bonus (INR p 46.84 • EDLI (INR per 2.82 • EPF Admin Ct (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Optional Allo (INR per day) • Estimated Nu Overtime Ho Resource per 32 • Remuneratio resource per Overtime Ho (Including all applicable all etc & exclusi 70.3 • ESI (INR per c 18.27 • Provident Fur per day) : 67. • Number of w days in a mo • Tenure/ Dura Employment months) : 12

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 perc time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

-

-

Offer is invited for the following as per details given below-

-

NIT No.	Description	N
RCF/Mech/tender/labour/23-24	Tender for Hiring of various categories manpower in Mechanical, Civil & M M department through manpower agency.	45 (Forty Fi

1. Only those tenders will be considered who fulfill the terms & conditions mentioned in the tender documents.
2. Only those tenders will be considered who deposit the earnest money before due date.
3. The price-bid should be only as per CCI's price bid format otherwise the tender is liable for rejection.
4. The vendors/ bidders are requested to visit CCI website for Part I & II and Annexure -9
5. The bidders must sign and uploaded online Annexure- 9 along with the techno-commercial bid of the tender.

HOD

-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-
-

Please visit our website www.ccilttd.in for covering letter, Part-I-Instruction to tenderers, Part-II-General terms & conditions, Integrity Pact, all forms the same along with Annexure-9, duly filled in along with the tender

HOD

Important Instructions to Bidders for E-procurement

This is an e-tender event of CEMENT CORPORATION OF INDIA. The e-tender service provider is Central Public Procurement Portal (<https://etenders>

[/app](#)), designed, developed and hosted by National Informatics Centre (NIC).

You are requested to read the tender terms & conditions of this tender before submitting your online tender. Successful tenderer who do not comply with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.	<p>Process of E-tender :</p> <p>Registration:</p> <p>The process involves free vendor's registration with Central Public Procurement Portal (https://eprocure.gov.in/eprocure/app). Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as I be done over the internet. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a personal computer (PC) connected with Internet. NIC is not responsible for making such arrangement. (Bids will not be opened without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT https://eprocure.gov.in/eprocure/app</p> <p>Vendors are required to register themselves online with https://eprocure.gov.in/eprocure/app Visit the sitemap of the portal and click on Bidder enrollment for registration. Click on the Bidders Manual Kit to familiarize with the working of the portal. In case of any query, please contact CCI/ NIC (before the scheduled time of the e- tender).</p> <p>Contact person (Cement Corporation of India):</p> <table border="0"> <tr> <td>1. HOD (MM)</td> <td>2. HOD (MECH)</td> </tr> <tr> <td>Landline: 01704-266227</td> <td>Mob. 7827989585</td> </tr> <tr> <td>Mobile: 07827989566</td> <td>Email: mech_rjo@ccilttd.in</td> </tr> <tr> <td>Email: ccimrjo@rediffmail.com, mm_rjo@ccilttd.in</td> <td></td> </tr> </table> <p>B) System Requirement:</p> <p>Windows 8,10 professional Operating System, internet browser-9,10 and 11 Signing type III digital signature Java JRE 6 and above</p>	1. HOD (MM)	2. HOD (MECH)	Landline: 01704-266227	Mob. 7827989585	Mobile: 07827989566	Email: mech_rjo@ccilttd.in	Email: ccimrjo@rediffmail.com , mm_rjo@ccilttd.in	
1. HOD (MM)	2. HOD (MECH)								
Landline: 01704-266227	Mob. 7827989585								
Mobile: 07827989566	Email: mech_rjo@ccilttd.in								
Email: ccimrjo@rediffmail.com , mm_rjo@ccilttd.in									
2.	<p>(A) Part-A Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness the opening of bid.</p> <p>(B) Part-B Price bid will be opened electronically of only those bidder(s) who's Part-A Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part-B Price bid, through valid email confirmed by them.</p> <p>The tenderers are advised to offer their lowest possible rates taking into account the prevailing market conditions. There would be no negotiations hence please submit your most competitive prices while submitting the price bid. However, if the rate is still considered high, then as per prevailing instruction/guideline shall be taken.</p>								
3.	<p>All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.</p>								
4.	<p>In case of Failure to access the payment towards non-refundable fees for any reason, the vendor, in term, will not have the access to the tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. The tenderer is advised to make remittance of non-refundable fees through separate DD well in advance and verify completion of transaction in return of non-refundable fees.</p> <p>Vendors are instructed to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. For their assistance please follow instructions of vendor guide</p>								

5.	All notices./corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender. The bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor/wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6.	The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
7.	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	Bidding in e-tender: a.) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. b.) Buyer reserves the right to cancel or reject or accept or extend the tender in full or part as the case may be without assigning a reason thereof. c.) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder signifies his acceptance of terms & conditions for the tender. d.) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the tender document.
9.	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10.	No deviation to the technical and commercial terms & conditions are allowed.
11.	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
12.	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13.	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website https://etenders.gov.in/eprocure/app of Antares System Ltd.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per terms of the NIT shall not be considered.
15.	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false or misleading, punitive action including suspension and banning of business can also be taken against defaulting bidders.
17.	Bidders are requested to read the vendor guide in the page https://etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.

For and on behalf of C

Covering Letter

-

(On the letterhead of the bidder)

-

To,

HOD (Mech)

Cement Corporation of India Ltd.

Rajban Cement Factory

Distt-Sirmour (H.P.) 173029

Sub: E-tender for Tender for Hiring of various categories manpower in Mechanical department through manpower agency .

Ref. No. : RCF/Mech/tender/labour/23-24

Dated:...../...../2024

Dear Sir,

With reference to your tender for the above work, we/I hereby submit our/my tender online in two Parts i.e.; Part-A Techno-Commercial Price-bid as per NIT and instructions in the tender documents.

Part-A: Techno-Commercial Bid:On-Line Submission (Soft Copy)

The following documents duly filled in, signed digitally and stamped are up-loaded On-Line through <https://etenders.gov.in/e procure> | Public Procurement Portal, designed, developed and hosted by National Informatics Centre (NIC):

S.No.	Description	Yes/Nc
1	The Tender Special terms and conditions in Part III & IV Annexure-B & C duly signed digitally and stamped on each page in token of acceptance of the same in its entirety	
2	Scanned copy of Covering letter (Annexure -1)	
3	Scanned copy of Integrity pact & IEM. (Annexure -2/F)	
4	Certificate whether any officer of your Corporation is related to me/us or not (Annexure-3)	
5	List of unexecuted orders in hand as per (Annexure-4)	
6	Bidder firm/ Company profile (Annexure-5)	
7	Details of plant and machinery installed. (Annexure -6)	NA
8	Details of testing facilities installed. (Annexure -7)	NA
9	Details of orders executed, including CCI during last 3 years (Annexure-8)	
10	Declaration letter having read and understood the GTC. (Annexure-9)	
11	GST Registration No	
12	Scanned copy of the PAN card in the name of company.(in case of proprietary firm it can be in the name of the proprietor)	
13	Partnership Deed/Memorandum & Article of association	
14	Balance sheet for last three years.	
15	In case of firm registered with MSME, Certificate from MSME (NSIC Certificate) clearly Specifying the date of registration along with starting of manufacturing process and whether it is registered under ST/SC. The firm s registered with MSME will also have to submit a copy of Udyog Aadhar Memorandum	
16	Input Tax credit(Annexure E)	
17	Submission of EMD(DD/BG/Gateway)	

Part-B: Price bid: submitted on-line as per "PRICE BID" format.

We/I hereby declare that We/I have not been debarred from tendering for contracts in any of the departments of Govt./Semi Govt./Public S
king and Local Bodies.

We/I certify that the information given by us/me in the tender documents is correct and if at any stage the same is found to be incorrect,
ill be liable to be terminated /rescinded and action may be taken against us/me by the Corporation for damages.

We are/I am duly authorized/ empowered to sign all the tender documents

- a) Name of the Tenderer

- b) Full Postal Address
-
-

- c) Telegraphic Address/Telex/Fax.....

- d) Phone: Office.....Residence.....

- e) E-mail

Yoi

Signature of the Tenc

Witness (Name & Address)

- 1. _____
- _____
- _____

2. _____

PART-III- SPECIAL TERMS & CONDITIONS

Sub:- Tender for Hiring of various categories manpower in Mechanical department through manpower agency.

Cement Corporation of India Limited (CCI Ltd.), Rajban Cement Factory intends to engage **manpower agency for supply of contract workers in Mechanical department at Highly Skilled, Skilled, Semi Skilled & Unskilled rates** for a initial period of **One year**. This tender contains Part-I Instructions & Part - II General terms and conditions, Part-III special terms and conditions, Part-IV technical specifications and price bid. Please visit our website [td.in](#) for Annexures 1 to 9, all formats read and understand the same. Submit covering letter, Integrity pact, Annexure 1,2,3,4,5,8,9, duly filled and submitted along with the tender.

In addition to the General Terms and conditions of the tender Part-I & II the following Special terms and conditions also apply to the contract for the jobs as per Annexure-VI. These special terms & conditions, if contradictory to any of the conditions given in Part-I & II shall prevail upon the conditions mentioned herein:-

I. GENERAL CONDITIONS:

1. Brief description & deployment of contract workmen under various categories as follows:

S No	Department	Nature of activity	Category				Total
			Un-skilled	Semi-skilled	Skilled	DEO	
1	Mechanical	As per Annexure-VI	18	4	16	1	39
2	Civil &MM	As per Annexure-VI	3	0	3	0	6

Total		21	4	19	1	45
-------	--	----	---	----	---	----

II. SECURITY DEPOSIT (SD) :

The successful tenderer must have to furnish security deposit equivalent to 3% (Three per cent) of the total value of the contract by way of DD / I (in CCI Format, to be provided by Rajban unit) or FDR from any nationalized bank towards satisfactory performance of the contract within 15 date of acceptance of the Letter of Intent / Work Order, enter on clause 2.1 of Sr.No.2 of Part-II of GTC. **In case tenderer fails to deposit t specified period (as above), will be considered to be breach of contract which would give the Corporation the right to terminate t and forfeit the EMD amount.**

III. CONTRACT PERIOD:

The initial term of contract shall be for a period of **One year** from the date of commencement of the contract. The same may be **extended for a** f the contractor's performance is found to be satisfactory on the same rate terms & conditions etc. at the discretion of CCI management & subject ory performance of the contractor.

IV. TENDER ELIGIBILITY CRITERIA :

1. The contractor/ bidder should have at least 5 years' experience of deploying or supplying minimum 10 and above staff to any establishment h n 100 workmen in Public/ Private sector engaged in manufacturing or process Industries, preferably from cement industry .Bidder has to submit p nce documents.
2. The bidder must have average turnover of **Rs.35 Lakhs (Thirty Five lakhs) per annum** during the last three financial years. The balance s & Loss account audited report required for the three years i.e., 2019-20,2020-2021, 2021-22 or CA certified statement will be accepted for verifica
3. The Contractor/ bidder should have completed at least one year contract of value not less than 35 Lakhs (Thirty Five lakhs) per annum related milar services in a single contract.
4. The bidder should have a valid EPF, ESI & GST registration.
5. The bidder must have **registered or branch office within the radius of 10 km from the site/unit after getting work order within a ti 0 days** for records keeping and timely communication with CCI Management and that should be in access mode in round the clock throughout th has to submit affidavit in this regard. One local representative of the contractor must be available round the clock for engagement of labours or p e labour, in case someone not attended the duty.

V. APPROPRIATE BEHAVIOR:

1. It shall be the responsibility of contractor to ensure that, the workmen shall be polite, courteous, well behaved and honest.
2. The contract workmen shall not misbehave, ill-treat or use abusive language while dealing with employees and others during the working side the factory premises, if any such incident reported, contractor shall be held fully responsible for it and its consequences. Corporat e to take action against the erring contractor's workmen.
3. The contract workmen shall not disturb our employees; make any sort of noise in the premises of factory, departments, sections, offices a ises unnecessarily. Contractor shall be responsible for any theft, burglary, fire or any other misbehave act done by your workmen and s ersons shall be debarred by gate entry till further instruction, and shall be taken back only after permission of HR department.
4. The contract workmen shall not lend, borrow or enter into financial deal with any member of our regular staff.

VI. ENGAGEMENT OF LABOUR:

- a) The manpower may be engaged round the clock basis in any shift (A, B, C & G) including Holiday, for carrying out above specified job. In the stipulated time frame, the contractor should engage sufficient number of labour at different places as per the direction of the officials of the corporation. The labor may be deployed in any shifts as per requirement of corporation.
- b) **Contractor, site-in-charge or supervisor must stay in nearby locality at Rajban Cement Factory within the radius of 5 km. The contractor must ensure the availability of sufficient labour to meet any emergency work.**
- c) During shutdown or breakdown of plants, round the clock workmen will be required and the contractor shall arrange manpower accordingly. The contractor shall visit site for discussion with plant authorities for understanding the nature of job. Complete housekeeping of shop & respective areas as to be carried out on regular basis.
- d) **Contractor to be deployed sufficient number of supervisors to coordinate with Rajban Cement Factory officials & ensure the safety of workers working under him.**
- e) If any break down, shut down or force majeure announced by Corporation, the supply of contract workmen will also be restricted or stop work for a certain period.
- f) Management has a liberty to utilize / deploy any of the above mentioned contract workmen in any department / section based on the requirement.
- g) All contract workmen working under your contract should follow the security check by security personnel while entry and exit of factory.
- h) In case any document is required by any authority, including State / Central Govt. enforcement authorities, the contractor must provide the documents as and when asked for.
- i) The contractor or his supervisor shall allow inspections and checking of all the statutory registers, records and other documents by permitted by CCI.
- j) The contract workmen strictly follow the factory shift timings as displayed at factory main gate and record their attendance in the biometric machines as per the instructions issued by Time office/ HR department from time to time without fail.

VII .CONTRACTOR'S LAIBILITIES: -

The contractor other than the payment of wages on time shall also be liable for the followings:-

01. Safety , Welfare & Other Statutory Compliances:

I. The contractor shall provide the following items to his or her contract workmen on free of cost:-

S. No.	Particulars	Quantity	Frequency	Delivery, on or before
1.	Safety helmet, (Blue Colour), ISI marked	One	Yearly	1 st day of deployment
2.	Safety Shoes with steel toe & ISI marked	One pair	Yearly	Within one month
3.	Sanitizer/ Soap	100 ml/ gm	Monthly	1 st day of deployment

4.	Dust Mask	One	Monthly	1 st day of deployment
5.	Uniform (suiting's and shirting's),	Two pair	Yearly	Within two month

- i. The contractor/ bidder should comply any other safety PPE's not mentioned in above list as per requirement and instructions of safe cern HOD, as per Factories Act 1948 & HP Factories Rules 1950 and Covid-19 situation.
- ii. The contractor/bidder shall ensure all the contractual workers entering in the Factory wear PPEs (Personal Protect Equipment) all the he working hours. The contractor shall be held responsible for any non-compliance in this regard.
- iii. **There shall be no reimbursement from corporation side for the above mentioned items.**
- iv. **The contractor/ bidder should ensure that the service charges to be quoted inclusive of the cost of items mentioned in ble.**
- v. The payment of wages shall be made to the contractual workers based on the **Bio-metric attendance** machine ONLY.
- vi. **The contractor shall provide the list of workmen one day before at Main Gate duly certified by HOD concern. In case workmen substitute workmen must be provided by the contractor without any failure.**
- vii. **The contractor/bidder shall issue & ensure the Appointment letter and leave card duly signed & stamp, to all workmen **im within 01 month.****
- viii. **The contractor/bidder should ensure that the wages are paid to the contractual workers by 7th of every month and issu one day prior on approved format before disbursement of wages.**
- ix. **The contractor/bidder shall be duly bound to immediately replace any contractual worker, whose services are not found s y CCI.**
- x. The contractors/bidders shall ensure that contractual workers deployed by him, maintain discipline of the highest order and that the selves to their assigned work only. Any incidence of inappropriate behavior by any of the contractual workers or any interference by the al functioning shall be viewed very seriously and may even lead to termination of the contract.
- xi. Copy of necessary documents/certificates i.e. Aadhar card, Pan card, Bank account, Age proof, character certificate, qualification proo ertificate etc. with respect to the eligibility of all contract workers shall be submitted in Time office within a week from the deployment.
- xii. It shall be the responsibility of the Contractor to ensure that the personnel deployed by them are not below 18 years of age as per Fact & H.P.Rules 1950 provisions and he / she will not be more than 58 years of age.
- xiii. **CCI as a principal employer shall not be responsible for any reminder benefit such as workman compensation or gratuit the responsibilities of contractor and it cannot be linked with the duration of the association of the contractual workers**
- xiv. The Contractor shall ensure Medical Fitness of all workmen as per Factories Act 1948 & H.P.Rules, 1950, before the deployment.
- xv. **The Contractor shall verify antecedents of his workmen engaged by him.**
- xvi. **The workmen engaged by contractor must carry proper identity cards duly signed & stamp by contractor & bearing thei s during the working hours.**
- xvii. The Contractor undertakes that it has complied with and agrees to comply with all the necessary statutory requirements such as mail ers, Records and Returns under Contract Labour (Regulation & Abolition) Act, 1970, Factories Act, 1948, Minimum Wages Act, 1948, Pa es Act 1936, Payment of Bonus Act, 1965, Employees' Provident Funds & Miscellaneous Provisions Act, 1952, Employees' State Insurar Employees' Compensation Act, 1923, Labour Welfare Fund Act, 1987, The Industrial Employment (Standing Orders) Act, 1946.etc. and i s applicable, to its business for providing the said services.

- xviii. The Contractor shall also comply with the provisions of the Act and such other statutory enactments / rules and regulations laid down by the Government or local body whether related to labour, commercial or other laws in force/coming into force which may apply to this Agreement/Contract. The Contractor's liability on account of non-compliance or violations thereof by it, shall be solely to the account of the Contractor and the Company shall not be responsible for any breach or violation by the Contractor. The Contractor hereby agrees to indemnify and keep indemnified the Company against all claims, claims, loss, damage, cost, charge or expense incurred or suffered by the Company on account of any breach or violation of the necessary requirements by the Contractor.

02. Labour License:

The Contractor/ bidder should ensure a valid labour license (**if manpower 20 or more**) in his name under Contract Labour (R&A) Act 1947 from the concerned authorities i.e. office of Dy. Chief Labour Commissioner (Central), Chandigarh and comply with all legal formalities. A copy of the Labour License to the Time office/ HR department within 15 days from issue of LOI/ Work order.

03. Payment of Wages:

- i. **The Contractor must disburse the wages on or before 7th of every month** for the previous month through ECS/online banking facility. After deduction, the Corporation will reimburse the actual amount as admissible to the Contractor. The acknowledgment copy of the paid statement to be submitted to Time office/HR department for verification and reimbursement as per Acts.
- ii. The Contractor shall pay the wages to highly skilled, skilled, semi skilled & un-skilled categories as per the prevailing Minimum Wages by the Government of Himachal Pradesh from time to time.
- iii. The Contractor shall be liable to pay the minimum rates of wages received from the Government of Himachal Pradesh. The bills not attached with the copies of the orders issued by the Government of Himachal Pradesh, the revised rates shall not be entertained for payment.

04. Employees Provident Fund & ESI:

I Contractor should take registration code/sub-code number under Employees Provident Fund (Miscellaneous Provisions) Act 1952, Employees' State Insurance Act 1948 of Himachal Pradesh and ESI sub-code from the branch office of Paonta Sahib (H.P.), for ESI benefits by the contract workmen .

I The Contractor shall ensure that, to remit the Provident Fund and ESI contributions on or **before 15th of every month** for the previous month as per the provisions of Employees' Provident Funds & Miscellaneous Provisions Act, 1952 & Employees' State Insurance Act, 1948. After verification, the Corporation will reimburse the employer's contribution as per actual admissible to the Contractor. The acknowledgment copy of the remittance statement shall be submitted to Time office/HR department for verification & reimbursement of the bill.

05. Payment of Bonus, Earned Leaves & National and Festival Holidays:

A The Contractor shall be responsible for making payment of Statutory Bonus as per the provisions of Payment of Bonus Act, 1965, payment of earned leaves as per Factories Act 1948 & HP Factories Rules 1950, and the Himachal Pradesh industrial establishments (national and festival holidays and sick leave) act, 1969. After verification, the Corporation will reimburse the actual bonus, EL and N & F.H. amount as admissible to the Contractor. The acknowledgment copy of the paid statement shall be submitted to the Time Office for verification and reimbursement as per the Act.

06. Statutory Registers and Records:

B The Contractor shall maintain all Statutory Registers as required under the Contract Labour Act, 1970 & Rules 1971 and all other and various Acts applicable from time to time. It shall be the responsibility of the Contractor to maintain all records up to date in respect of all workmen. The Contractor shall specifically maintain the following Registers:

1. Form – A : Format of Employee Register
2. Form – B : Format for Wage Register
3. Form – C : Format of Register of Loan / Recoveries
4. Form – D : Form of Attendance Register
5. Form – VIII : Service Certificate

6. Form – XII : Employment Card (u/r-76)

C. The Contractor shall produce all the registers and records to the representative of the Company and Government authorities as and when ensuring statutory compliance & inspection. The Contractor shall submit a certificate for having complied with all the statutory provisions or statute applicable to his contract at the end of the month and only then his monthly bill will be processed for payment by the Company.

07. SPECIAL TERMS AND CONDITIONS :-

- a) The contractual workers, deployed by the contractor, shall be registered as per ESIC Rules and no contractual worker is allowed to enter the factory premises without valid ESI Card.**
- b. The contractor shall ensure that the bills not accompanied with the copies of wages payment proof, copy of ESI & EPF challan with ECF be entertained for payment.
- c. The contractor would be liable to ensure that contractual workers can be deployed at any point of time in any department or in any department as per requirement of the Corporation and refusal to work in other department shall lead to removal of the contractual worker.
- d. The contractor would be liable to ensure that all the statutory payments, like ESI, EPF, Bonus, Minimum wages, etc., as applicable, are within prescribed time as applicable to them under law. The evidence of compliance to this effect shall be submitted to CCI. CCI will, in responsible for or associate itself with payment of any statutory liabilities or the wages paid or payable to the labour engaged by the contractor.
- e. The Contractor/bidder shall specify the amount of charges by it towards Service charges/ overhead/ Commission, SGST and CGST.
- f. The contractor/bidder shall ensure the daily deployment of workmen as defined in work order all working days including Sunday & Holidays. The contractor must engage the labour in order to meet the requirement, as specified in work order, as per office/shift timings of CCI. Immediate replacement shall be provided in case of absence of any contractual worker. However, the work should not suffer for want of labour.
- g. The deployment of contractual workers shall be made within 15 days of placing the order. Time is of essence in this context and therefore the contractor/bidder shall ensure the timely deployment of workers.
- h. The contractor/bidder should ensure that the wages and other benefits shall be paid by the contractor to his contractual workers through bank account of the contractual workers only and the contractor/bidder shall be liable to submit along with bill the certified copies of bank passbook entries of the wages paid to its workers in accordance with the Minimum Wages Act prescribed by the appropriate Government.
- i. The contractors/bidders shall be responsible for any injury, damage or mishap which may happen to any of the employees of the contractors/bidders, during or beyond the duty hours in the premises of CCI or in course of discharge of their duties.**
- j. The Contractors/bidders shall ensure that none of the contractual workers of the contractors/bidders, deployed for any services to be provided to the Customer/CCI shall have any right or claim against CCI for absorption or job with the Corporation on the basis of any such services rendered by him.
- k. The contractors/bidders shall ensure that any damage caused to any equipment/article or item available at the premise of CCI due to negligence of the contractual workers/agent of the contractors/bidders shall be on his account and he will be liable to make good the loss to the CCI. The amount involved, if any, may at the discretion of the CCI, be recovered/deducted from the payment due to the contractors/ bidders.
- l. The contractors/bidders shall ensure that In case, so required, some/all contractual workers can be directed to work on declared holiday. Week-off for which they may be paid the rates as per applicable Law/Act. In case of specific requirements, some/all contractual workers may be directed to work beyond the office hours for which they may be paid for extra hours as per the contract. The contractual workers shall be eligible for holiday pay on such days.
- m. The contractors/bidders shall ensure that any contractual worker can be removed at any point of time without assigning any reason therefor by the contractor.
- n. The contractors/bidders shall ensure that Tenderer/Bidders shall sign and stamp each page of this tender document and all other enclosures attached to it as a token of having read and understood the terms and conditions contained herein and submit the same.

- o. The parties are requested to visit the site of work condition, location and other arrangements for assessment of necessary spares & labor for carrying out the work as per scope of work given above before submitting offer. No claim whatsoever shall be entertained by the contractor on after submission of the tender.
- p. The contractor shall also ensure that no any worker engaged through him is a member of any Trade union of the corporation Employee trade Union in the region or take part in the Trade Union activities or involve himself in or associated with any trade union or take recourse through the trade union”.

08. PAYMENT TERMS, INCOME TAX & GST:

- 1) 100% payment will be made after deduction of applicable taxes & recoveries within 15 days from submission of bills along with correct copies of all due compliances duly certified & verified by concerned HOD & than HOD (HR) department by way of RTGS / NEFT. The GST tax will be reimbursed to the contractor after the same was paid to the government account by him and upload their respected invoices in their respective succeeding month and submit proof for the same for reimbursement.
- 2) TDS on GST and TDS on income tax will be deducted as per rules in force.

09. OTHER SPECIAL TERMS AND CONDITIONS:

- 1. The Service Charge percentage for supply of contractual workers shall be quoted by the bidders in their financial bids. Considering all facilities/ statutory compliance to be provided to his workers & also supervisor to be engaged. As these charges to be paid by CCI or expenses thereof.**
2. The Service Charges / Commission amount quoted should be applicable for the entire period of contract and no request for enhancement is allowed. However, in case the applicable wages / taxes / PF / ESI, Bonus, etc. are changed statutorily; effect to the same would be given by the contractor.
3. The relationship between the Rajban Unit of CCI and the contractor/bidder would be that of the Customer and a Service provider and none of the contractor/bidder shall ever be treated or deemed to have been the employee of CCI. The contractor/bidder shall explain this relationship to all his contractual workers or agents before deploying them for services to be rendered to Rajban Unit of CCI. As a token of trust for such a relationship, a signed declaration by the contractual worker/agent shall be obtained by the contractor/bidder from his workmen and be produced by the customer/CCI for verification, and employment card under contract labor Act & applicable rules, must be given to actual workmen and copy duly accepted by contractual worker to be submitted to time office/CCI, before deploying them.
4. Deployment of contractual worker strictly as per requirement of the Management. Poor performance worker's shall be replaced with new worker on intimation to officer in-charge of the executing department, if required. But in no way any cases supply of required manpower to be cancelled.
5. The classification of contractual workers is given at Annexure C.
6. The payment for the services shall be processed on presentation of bills on or before 15th of every month after disbursement of wages along with the remittance of the wages, PF, ESI & others.
7. The payment of wages will be made on the attendance of the persons and pro-rata deduction shall be made in absence of any person on daily wage charge/or commission will be given as per actual attendance.
8. CCI reserves the right to decrease the number of contractual workers to be deployed by the service provider as per the requirement.
- 9. Consumption of Alcohol while on duty /habitual absentee/ involvement in any kind of misconduct/or in any kind of theft or loss of any property of the Corporation by any contractual worker will lead to permanent removal of the said contractual worker and will lead to termination of the contract.**
10. If on the basis of the report of the company/representatives, the CCI finds that the work/service rendered by the contractor/bidder are unsatisfactory, he may, without any notice to the contractors /bidder, terminate the contract forthwith. The letter communicating such termination shall be submitted to the concerned officer.

ntract shall be served on the contractor/bidder in person or by registered post at the address mentioned in this contract or on the last k

- 11 Without prejudice to the right of the CCI for termination of the contract as mentioned in the preceding paragraph, in this contract may be either party by giving one month's written notice to the other party.
- 12 The contractors/bidders are required to submit two bids i.e. techno-commercial bid and financial bid in the prescribed format through [www](#) [om](#) of Antares System Ltd. The technical bids shall be opened at 15:00 hrs on the same day. The date of opening of financial bids will be er on to the Techno-Commercially qualified bidder.
- 13 The rates must be written both in figures and in words in standard format.
- 14 Rates/quotations should be digitally signed by the Tenderer with its current business address and PAN.
- 15 Financial bids of only those bidders, which are techno-commercially qualified, will be opened.
- 16 CCI reserves the right to reject any or all tenders or cancel the Tender Inquiries without assigning any reason whatsoever.
- 17 One accommodation will be provided to successful contractor/ supervisors /representative on chargeable basis plus electricity charges on applicable, subject to availability .
- 18 In case disinvestment takes place during the contract period, the contract shall stand terminated from that date. No claim of compensation retained on this ground from Contractor.
- 19 The tender details are available and can be downloaded from official website of the Company i.e., <https://etenders.gov.in/eprocure/a>

20 10. PENALTIES:

- a) If contractor/bidder is fail to disburse the payment of wages on or before 7th of every month to the workmen , **penalty of Rs. 2000 per day imposed subject to maximum of 5% of contract value.**
- b) If contractor/bidder is fail to submit the payment proof, copy of ESI & EPF challan with ECR along with bill, non-compliance to this effect payment or even lead to termination of services and agreement thereof.
- c) If contractor/bidder is fail to deployment of contractual workers within the specified time i.e. 15th days of placing the LOI/work order, **the rate of Rs. 1,000/- (one thousand) per day** may be levied, further CCI reserves the right to cancel the work order at risk and supplier, without any further reference to the successful bidder.
- d) **Penalty of Rs 50 per workman per day shall be levied on contractor/ bidder on short man days/ unauthorized absence of**
- e) The work of the contractor/bidder shall be reviewed periodically by the company/representatives. If, on the basis of the report of the representatives, CCI finds that the contractor/bidder has failed to perform as specified in the contract, he/she may direct that a sum of Rs. 1 (one thousand) per day, as damages for breach of contract may be recovered from the successful contractor/bidder.
- f) The contractor/bidder shall ensure that the contractual workers shall not use the information/data provided to them or handled by them in an unauthorized manner. If any instance of such unauthorized use comes to the notice of CCI, the agency shall be liable for damages.
- g) The contractor/bidder has to keep sharp eye on the manpower deployed for their performance. In the event of non-performance or poor quality of the work by the workman or any man made delay or damage due to negligence of the worker an amount equal to the cost to rectify the same will be charged as penalty and will be deducted from the running RA bill. No separate communication will be given to the contractor/bidder in this regard.

-

11. INSTRUCTIONS FOR PRE- BID MEETING:

1. The prospective vendors shall go through the terms and conditions of the tender documents after downloading from the web sites, prepare clarifications/suggested modification, if any. They may also visit the site as per the scheduled date prior to pre-bid meeting, with intimated officials.

2. The vendors may attend the pre-bid meeting as per the scheduled date along with their queries/suggestions for modification, if any against the terms & conditions of the tender. Vendors can also upload/seek clarification through e-mail or letter from tendering authority before the last date for raising queries.
3. The prospective Vendors shall have to visit the site & attend the pre- bid meeting at their own risk and cost. However, the lodging at CCI can be arranged on payment basis subject to availability of room.
4. No queries, clarification or observation shall be entertained, in case they fail to forward the same well in advance so as to reach us prior to the scheduled date or they fail to attend the Pre-bid meeting.
5. Modifications, if any carried/considered in the tender terms shall be shared with all the vendors who have attended the pre-bid meeting & shall be uploaded as a corrigendum against the tender, on CCI website and other website where original NIT has been uploaded.
6. The pre-bid meeting shall be open meeting and one time only. It will be held as scheduled in the NIT above. However, in extreme emergency case there is any change in date of meeting, the same shall be posted on CCI website giving one week time.
7. In case the tenders fail to attend the meeting on the scheduled date, the request for rescheduling the date and reorganizing the meeting shall not be entertained.
8. After pre-bid meeting, any query/clarification and other commercial deviations shall not be entertained.
9. The vendors who fail to attend the pre-bid meeting can also participate in the tender. The tender terms shall be applicable to all parties irrespective of attending the pre-bid meeting.
10. Pre-bid meeting link- meet.google.com (shall be provided separately).....

PART-IV- TECHNICAL TERMS & CONDITIONS

Brief description & deployment of contract workmen under various categories as follows:

S No	Department	Nature of activity	Category				
			Un-skilled	Semi-skilled	Skilled	DEO	Total
1	Mechanical	As per Annexure-VI	18	4	16	1	39
2	Civil &MM	As per Annexure-VI	3	0	3	0	6
Total			21	4	19	1	45

SCOPE OF WORK:

Deployment of manpower for operation & maintenance of the plant in shift i.e, A, B, C viz, i.e.,

Kiln- a) Proper inspection of the area, cleaning and lubrication of all machineries in kiln feed i.e, all screw conveyors, elevators, blowers, air slide: er and FK pump etc.

b) Proper inspection of the area, cleaning and lubrication of all machineries in Kiln- Gearbox, supporting rollers, thrust roller, auxiliary engine Planetary cooler

GCT- Proper inspection of the area, cleaning and lubrication of all screw conveyors, elevator, ESP transport, drag chains of GCT tower,& cleaning o control the emission as per pollution norms as directed by Kiln Control room as per system requirement.

Coal Mill & Clinker Transport- Proper inspection of the clinker transport, all three drag chains and its drive system. In addition to above, inspection of coal mill, raw coal transport & fine coal transport including the both crushers.

Raw mill- Proper inspection & lubrication of the feeding system including all three weigh feeders & all three feeding belts along with the second: addition to above, operation of mill & inspection of raw meal transport including the separator, elevator, FK Pump etc.

Compressor- Proper inspection of all compressors in the plant in compressor house, raw mill, cement mill, coal mill & auto section. In addition to ion of all compressors to be done as per machine requirement.

Cement Mill- Proper inspection of feeding system i.e, for clinker, gypsum & fly-ash, mill along with its gearbox & lubrication system, with the pro including the fluxo & its diverting valve at cement silo top. Also inspection of ESP transport & bag filters will be in scope too.

Packing Plant- Proper inspection of the screw conveyor, elevators, packer machine, bag carrying belts, bag filter and cleaning as per requirement

Auto Section- Maintenance of all LMV, HVM, & Earthmovers equipments including Kiln Auxiliary Engine & DG Set.

Pump House- Proper inspection, operation of pump in the plant & Giri Pump house & assisting in maintenance of above pumps.

EOT Crane- Proper inspection & maintenance of both EOT cranes along with its LT & CT gearbox, all wheels hoist & its ropes.

Workshop- General Maintenance of all sections & assisting in reclaiming of the necessary equipments as per requirement.

Civil Deptt:- Process water drainage cleaning, general civil maintenance in colony & plant, helping in plumbing works & carpentry works, Giri Punteeping & maintenance & material shifting work for civil works.

MM Deptt: Issue of material, loading & unloading of material, tagging of material & its shifting to the desired place, Grass cutting (whenever req

g of issue/receipt vouchers, cleaning of stores etc.

This manpower will be deployed by the Shift I/c & Section in charges as per requirement of the plant. In addition to above these persons ca during shutdown/ major maintenance, miscellaneous work of the plant.

CEMENT CORPORATION OF INDIA LIMITED

RAJBAN CEMENT FACTORY

(A Govt. of India Enterprises - ISO 9001:2015 Certified)

INPUT-TAX CREDIT

-

We are entitled for availing of INPUT-TAX Credit in respect of GST paid on materials. For availing INPUT-TAX Credit, following documents are required along with supply of materials:-

- i) A clear GST invoice, having HSN code duly stamped and signed by the supplier.
- ii) The GST rate and amount should be clearly shown separately in the Tax-invoice.
- iii) The copy of the Tax-invoice or as specified in GST meant for transporter.
- iv) Party will pay GST timely to Government and upload invoice on GST portal.

Please confirm all the documents would be submitted along with each and every supply for availing the INPUT-TAX Credit. In case any of the documents are not submitted, INPUT-TAX Credit is not allowed by Tax authority on the GST paid by us, and then the amount will be debited from your bill for the supply or other payment.

Please submit this Annexure duly sealed and signed along with techno-commercial bid as token of acceptance of the above.

Signature

Witness



Cement Corporation of India Limited

(A Govt. of India Enterprise)

Rajban Cement Factory

PRICE BID

Name of the Bidder		
Address (With Mobile No. & Fax No.)		
E-mail		
Name & Address of the Proprietor/Partners/Directors (with mobile numbers)		
Sl. No.	Particulars	% of Amount of applicable Minimum Wages (Basic + VDA) ac d.
1.	Service Charges / Commission for supply of Manpower (On ly on Basic + VDA)	1) _____% (in figures) 2) _____ (in words)
2.	GST as applicable	

Note:-

- 1) All statutory contributions, TA / DA, leave encashment, reimbursements etc. does not attract any service charges.
- 2) Applicable Minimum Wages to be complied with all statutory dues.
- 3) **The contractor will have to meet the following expenses from his commission:**
 - a. **Gratuity as per Special terms & condition clause VII: point (xiii) of Contractor Liabilities**
 - b. **Safety Shoes & Helmet**
 - c. **Uniforms (Colour to be decided by management)**
 - d. **Dust Mask etc**

DECLARATION:-

-

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge. I understand that in case, any default found in the above statement at any stage, I/We will be blacklisted and will not have any dealing with the Department in future.

Further, I declare that, I will ensure the disbursement or payment of wages and applicable statutory dues as per statutory requirements as per the law in force.

Signature of Author

with date and seal of

Public Procurement (Preference to Make in India):

The Procurement of goods and services under this tender will be regulated as per the applicable provisions of Public Procurement (Preference to Make in India) Policy, 2017 of MoC&I (DIPP), Government of India and revised orders issued on 16.09.2020. As per said orders Bidders/Contractors are divided into three categories based on Local Content. Local content in the context of this policy is the total value of the item procured (excluding net domestic inputs) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.:

- a) 'Class-I Local Supplier' with local content equal to or more than 50%.
- b) 'Class-II Local Supplier' with local content equal to or more than 20%, but less than that applicable for Class-I Local Supplier.
- c) 'Non - Local Supplier' with local content less than that applicable for Class-II local Supplier, in accordance with (b) above.

The 'Class-I Local Supplier'/'Class-II Local Supplier' at the time of bidding shall be required to indicate the percentage of local content and provide a declaration that the item offered meets the local content requirement for 'Class-I Local Supplier'/'Class-II Local Supplier', as the case may be. Bids with non-compliance regarding Local contents shall be rejected as unresponsive, in addition to punitive actions under the MII orders and for violating the Code of Conduct as per the Tender Document. Bidders have to submit self-declaration of their local content and their status as Class-I/ ClassII/ Non-local Supplier to be eligible to participate in this tender. If a Bidder is claiming exemption (as obtained from relevant authorities) from meeting the stipulated local content requirement of manufacturing the product in India under a license from a foreign manufacturer with the precise phasing of increase in local content, he or she

proof thereof.

Purchase preference as per Make in India will be exercised as follows:

(a) If the Goods are Not Divisible in nature:

Among all qualified bids, the lowest bid shall be termed as L-1. If L-1 is 'Class-I Local Supplier' (Under MII clause at 1.12.1), the contract shall be awarded to L-1.

If L-1 is not 'Class-I Local Supplier', the lowest bidder among the 'Class-I Local Supplier' shall be invited to match the L-1 price subject to Class-I Local Supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I Local Supplier' subject to matching the L-1 price.

If such lowest eligible 'Class-I local Supplier' fails to match the L-1 price, the 'Class-I local Supplier' with the next higher and so on, bid within the margin of purchase preference shall be invited to match the L-1 price, and the contract shall be awarded accordingly. If none of the 'Class-I local Supplier' bid within the margin of purchase preference matches the L-1 price, the contract shall be awarded to the L-1 bidder.

(b) If the Goods are Divisible in nature:

Among all qualified bids, the lowest bid shall be termed as L-1.

If L-1 is 'Class-I local Supplier', the contract for full quantity shall be awarded to L-1. If the L-1 bid is not a 'Class-I local Supplier', 50% of the order shall be awarded to L-1. After that, the lowest bidder among the 'Class-I local Supplier' whose quoted price falls within the margin of purchase preference shall be invited to match the L-1 price for the remaining 50% quantity, and a contract for that quantity shall be awarded to him, subject to matching the L-1 price. In case such lowest eligible 'Class-I local Supplier' fails to match the L-1 price or accepts less than the offered quantity, the next higher 'Class-I local Supplier' within the margin of purchase preference shall be invited to match the L-1 price for the remaining quantity and so on, and the contract shall be awarded accordingly. If some quantity is still left uncovered on Class-I local Suppliers, such balance quantity shall also be ordered on the L-1 bidder.

(c) Where contract is to be awarded to multiple bidders:

In Bids where contracts are to be awarded to multiple bidders subject to matching of L-1 rates or otherwise, the 'Class-I Local Supplier' shall get preference over 'Class-II Local Supplier' as well as 'Non-Local Supplier', as per following procedure:

If there is sufficient local capacity and competition for the item to be procured, as notified by the nodal Ministry, only Class I Local Suppliers shall be eligible to bid. As such, the multiple Contractors, who would be awarded the contract, should be all and only 'Class I Local Suppliers'.

In Bids, other than the sufficient local capacity and competition for the item to be procured, 'Class II local Suppliers' or both 'Class II local Suppliers' may also participate in the tender process along with 'Class I Local Suppliers'.

If 'Class I Local Suppliers' qualify for the contract award for at least 50% of the tendered quantity in tender, the contract shall be awarded to all bidders as per award criteria stipulated in the Tender Documents. However, in case 'Class I Local Suppliers' do not qualify for the award of contract for at least 50% of the tendered quantity as per award criteria, purchase preference should be given to the 'Class I local Supplier' over 'Class II Local Suppliers' provided that their quoted rate falls within the margin of purchase preference of the highest bid considered for award of contract. If the 'Class I Local Suppliers' taken in totality are considered for award of contract for at least 50% of the tendered quantity.

First purchase preference has to be given to the lowest among such eligible 'Class-I local Suppliers', subject to its meeting the prescribed criteria of contract as also the constraint of the maximum quantity that can be sourced from any single Contractor. If the lowest among such 'Class-I s' does not qualify for purchase preference because of aforesaid constraints or does not accept the offered quantity, an opportunity shall be given to the next lowest among such 'Class-I local Supplier', and so on.

To avoid any ambiguity during bid evaluation process, the procuring entity may stipulate its own tender specific criteria for award of contract amongst bidders including the procedure for purchase preference to 'Class-I Local supplier' within the broad policy guidelines.

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to the change and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category being bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in [General Terms and Conditions/सामान्य नियम और शर्तें](#) is contradicted by the conditions stipulated in Service Level Agreement then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this clause and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य

26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा व का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेने को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने का अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---